

GED® Candidate and Adult Education Eligibility Form

This form must be completed prior to 16-18-year-old non-graduates enrolling in an adult education program or scheduling to take the GED® in Utah. The completed form must be submitted to an adult education center to schedule a GED® test.

Section 1

Candidate's Name: _____ Date of Birth: _____
Student Number (SSID): _____ Has an IEP: Yes ☐ No ☐
Has a current safety plan or a current safe school removal: Yes ☐ No ☐

To be completed by school personnel.

Verification of K-12 Withdrawal

School: _____ Withdrawal Date: _____ Last grade completed: ____
Homeschooled: Yes No Total credits earned: _____

The following signatures verify that:

1. Counseling has been provided to the candidate regarding the consequences of the candidate's educational choices.
2. The candidate is not currently enrolled in a K-12 program of instruction.

School Counselor (print name): _____

Signature: _____
and

Date: _____

School Principal, Student Services Representative, or Designee (print name): _____

Position: _____ Signature: _____

Date: _____

Section 2

The above-named candidate has been counseled by school personnel and understands and accepts the consequences and educational choices associated with the decision to enroll in Adult Education.

Candidate's signature: _____

Date: _____

As the candidate's parent/guardian, I understand and accept the consequences and educational choices associated with this decision that may affect the candidate and grant permission for the candidate to participate in an adult education program of instruction.

Parent/guardian signature: _____

Date: _____

Section 3

To clear the alerts found on the candidate's GED® account, the 16-18-year-old non-graduate candidate, whose class has not graduated, must bring this completed document and a government issued photo ID to a state sponsored adult education program.

As a GED® testing candidate, I understand and accept the consequences associated with my decision to complete the GED®, including:

1. If I pass the GED® test according to the Utah state standard (minimum score of 145 on each of the four test modules), I cannot return to a K-12 program of instruction unless I have an IEP and then only until age 22.
2. If I pass the GED® test, I will be issued a Utah High School Completion Diploma.
3. If I do not pass the GED® test, I may return to a K-12 program of instruction and will be required to complete all necessary graduation requirements for a traditional K-12 diploma, or I may enroll in an adult education program to continue with the graduation requirements necessary for an Adult Education Secondary Diploma.

Candidate's Signature

Date

As the candidate's parent/guardian, I understand and accept the consequences and educational choices associated with this decision that may affect the candidate and grant permission for the candidate to participate in GED® testing.

Parent/guardian signature: _____

Date: _____

Section 4

Additional permission required for 16-year-olds seeking to register and take the GED® Test:

16-year-olds seeking to take the GED® test must demonstrate academic readiness to take the GED® test to a state-sponsored adult education program.

To be completed by an Adult Education Program Director/Designee:

The above-named candidate demonstrates academic readiness to take the GED® Test. My signature is not a guarantee that the candidate will pass the GED® Test.

Name of Adult Education Program: _____

Date: _____

Name and Position (print): _____ Signature: _____

Instructions

- Forms are distributed to districts, charter schools, and private schools upon request by contacting the Utah State Board of Education (USBE), Adult Education, merick.masters@schools.utah.gov; 801-538-7509.
- The form is required for students ages 16-18 whose class has not graduated who are considering entering an adult education program or taking the GED® Test.
- Students must meet with a school official (usually a school counselor) to obtain the form.
- The completed form should be submitted to a state-sponsored adult education program to enroll in adult education and/or to remove the alerts on the GED account. The Utah Adult Education Program Directory can be found at schools.utah.gov/adulteducation.
- The form assures that
 - The student and parent have been counseled about their educational options and the potential consequences associated with their educational decisions;
 - A student enrolling in adult education or taking the GED® Test is formally withdrawn from the public K-12 education system; and
 - Parental permission has been given to take the GED® test or enroll in adult education.

Section 1 – Completed for all students

- The student must sign Section 1 while meeting with the school official.
- The school official will fill out the section that says, “To be completed by school personnel.”
- The school counselor will sign the form indicating counseling has been provided to the student on the potential educational consequences of this decision, including that students who pass the GED® exam cannot return to a K-12 school for any reason.
 - Note: This does not pertain to students who have a current special education IEP as a GED® does not end the student’s access to a free and appropriate public education (FAPE) under IDEA.
- The principal or designee will sign the form to verify the student has completed the LEA’s K-12 withdrawal process. School officials can sign the form for students living within their boundaries that aren’t currently enrolled in any Utah K-12 school or LEA as verified through the SSID system.

Section 2 - Completed for students enrolling in adult education

- The student will sign Section 2 indicating they understand and accept the consequences of this enrolling in adult education.
- The parent/guardian will sign Section 2 indicating they understand and accept the consequences of this decision and grant permission for the student to be enrolled in adult education.
 - Note: A parent/guardian signature is not required for students who are married or emancipated.

Section 3 – Completed for students taking the GED

- The student will need to create an account on GED.com first.
- The student and parent/guardian must sign in Section 3 if the student is intending to take the GED® Test.

Section 3 – Completed for students taking the GED

- If the student is 16 and desires to take the GED®, the student must provide proof of academic readiness to a state-sponsored adult education program. Adult education programs can administer an academic assessment to validate that the candidate is academically ready to take the GED® Test if the student does not provide proof. Enrolling in adult education and completing a GED preparation course also fulfills the requirement to show academic readiness.