



Welcome Back to school

*Schedule your
Registration
Appointment in
August 2025!*

Welcome! This packet contains all the forms required for registration at Entrada High School. Please use the included checklist to help you keep track of the documents that need to be completed and submitted.

Important Registration Information:

- A \$100 registration fee will be collected at your registration appointment. Card and cash are accepted.
- A registration appointment is required and will include placement testing that takes approximately 2 hours, so please schedule accordingly.
- Appointments will likely open in early August – be sure to set a reminder to schedule yours as soon as they become available.
- A parent or legal guardian must be present at the appointment. If the student is 18 or older, they may attend on their own.
- Proof of Utah residency is required:
 - Parents/guardians must bring proof of address (e.g., utility bill, lease agreement).
 - Adult students must provide their own proof of Utah residency.
- All forms must be completed in full, with parent or guardian signatures and Social Security Numbers where requested.

We look forward to seeing you at your appointment and welcoming you back to Entrada High School!



Registration Check List

do not schedule your registration appointment if these forms are not completed

☐

First Form: Utah Adult Education Intake Form - must be completed in it's entirety - FRONT & BACK - all signatures and SSN provided.

☐

Second Form: Grievance Policy - For you to read & keep - there is a required signature on back of the first form stating you received this form.

☐

Third Form: Mckinney-Vento Questionnaire - required to be completed for student's under the age of 26 - Helps us get an understanding of your living situation

☐

Fourth Form: Student Advocate Survey - helps us get an understanding of who you are and how we might be able to help you

☐

Fifth Form: Student/Parent Square App - Download & log into this app to receive updates about new class schedules & other school related communication from Entrada High School.

Acceptable Forms of ID

bring at registration appointment

Please provide at least ONE form of Utah Residency/Mailing Verification that includes yours (if you are 18+) or your guardian's (if you are under 18) name and home address.

If you can bring more than one, please do so.

PASSPORTS ARE NOT AN ACCEPTABLE FORM OF ID

Must be Current. NOT expired:

- Utah Driver's license or Utah state ID

The following items MUST be dated within 12 months:

- Bank statement
- Court documents
- Mortgage or rental contract
- Major credit card bill
- Property tax notice
- School transcript
- Utility bill
- Vehicle title
- FedEx/USPS/UPS package label
- Envelope that was mailed to you



STAFF MEMBERS ONLY

UASIS ID: _____ Offender Number: _____ GEDTS ID: _____

☐ Has Proof of Address? ☐ Has a Signed HSE Form? (under 18 yrs old)

DEMOGRAPHIC INFORMATION

LEGAL FIRST

NAME: _____

MIDDLE

NAME: _____

PREVIOUS

LAST NAME: _____

PREFERRED

NAME/NICKNAME: _____

LEGAL LAST

NAME: _____

DATE OF BIRTH: _____ / _____ / _____

ETHNICITY/

RACE:

☐ American Indian/Alaskan Native

☐ Asian

☐ Black/African American

☐ Hispanic/Latino

☐ Native Hawaiian/Pacific Islander

☐ White

GENDER:

☐ Female

☐ Male

SSN: _____ - _____ - _____

HOME

LANGUAGE: _____

TRIBAL

AFFILIATION:

☐ Navajo

☐ Ute

☐ Paiute

☐ Goshute

☐ NW Band of Shoshone

☐ Other

ADDRESS: _____

CITY: _____

STATE: _____

ZIP

CODE: _____

PRIMARY

PHONE: (_____) _____ - _____

PHONE

TYPE:

☐ Cell

☐ Home

☐ Work

☐ Opt-Out
for text

SECONDARY

PHONE: (_____) _____ - _____

PHONE

TYPE:

☐ Cell

☐ Home

☐ Work

☐ Opt-Out
for text

PRIMARY

EMAIL: _____

SECONDARY

EMAIL: _____

☐ Opt-Out
for email

☐ Opt-Out
for email

EMERGENCY

CONTACT NAME: _____

EMERGENCY

CONTACT PHONE: (_____) _____ - _____

EMERGENCY CONTACT

RELATION:

☐ Spouse/Partner

☐ Parent/Guardian

☐ Sibling

☐ Child

☐ Friend

☐ Other _____

EDUCATION INFORMATION

HIGHEST GRADE COMPLETED AT PROGRAM ENTRY:

☐ No Schooling

☐ Grades 1-5

☐ Grades 6-8

☐ Grades 9-12 (no diploma)

☐ High school diploma
or alternate credential

☐ GED (Secondary
School Equivalent)

☐ Some college (Postsecondary
education), no degree

☐ College (Postsecondary)
or professional degree

**LOCATION OF HIGHEST
GRADE COMPLETED:**

☐ US School

☐ Non-US School

HAD IEP?

☐ Yes

☐ No

HAD 504?

☐ Yes

☐ No

SSID: _____

K12 GRADUATION

COHORT: _____

LAST K-12 UTAH

DISTRICT: _____

LAST K-12

SCHOOL: _____

HAVE YOU ATTENDED ADULT
EDUCATION BEFORE?

☐ Yes

☐ No

IF YES,
WHERE? _____

Highlighted fields are required

STATUS AND BARRIERS

REFUGEE TYPE: ☐ Refugee ☐ Asylee ☐ Certain Victim of a Severe Form of Trafficking
☐ Certain Amerasian ☐ Cuban or Haitian entrant ☐ Special Immigrant Visa

ALIEN REGISTRATION
NUMBER: _____

REFUGEE
DATE: _____ / _____ / _____

CURRENT EMPLOYMENT
STATUS: _____

- ☐ Employed ☐ Employed, but Received Notice of Termination of
Employment or Military Separation is pending
☐ Unemployed ☐ Not in the Labor Force

DO ANY OF THESE STATUSES APPLY TO YOU?

MIGRANT FARMWORKER: ☐ Yes ☐ No

DEPENDENT OF MIGRANT /
SEASONAL FARMWORKER: ☐ Yes ☐ No

DISPLACED HOMEMAKER: ☐ Yes ☐ No

LOW INCOME: ☐ Yes ☐ No

HOMELESS YOUTH OR
RUNAWAY YOUTH: ☐ Yes ☐ No

YOUTH IN FOSTER CARE/AGED
OUT OF SYSTEM: ☐ Yes ☐ No

SINGLE PARENT: ☐ Yes ☐ No

IN COMMUNITY
CORRECTIONAL PROGRAM: ☐ Yes ☐ No

SEASONAL FARMWORKER: ☐ Yes ☐ No

LONG TERM UNEMPLOYMENT: ☐ Yes ☐ No

ELL, LOW LEVELS OF LITERACY,
CULTURAL BARRIERS: ☐ Yes ☐ No

IS OR HAS BEEN
INCARCERATED/JAILED? ☐ Yes ☐ No

INDIVIDUAL WITH A DISABILITY: ☐ Yes ☐ No

EXHAUSTING TANF WITHIN 2
YEARS: ☐ Yes ☐ No

IN CORRECTIONAL FACILITY: ☐ Yes ☐ No

IN OTHER INSTITUTIONAL
SETTING: ☐ Yes ☐ No

ARE YOU RECEIVING HELP, ASSISTANCE OR SERVICES FROM ANY OF THE FOLLOWING AGENCIES?

DEPARTMENT OF WORKFORCE SERVICES (DWS): ☐ Yes ☐ No

DEPARTMENT OF VOCATIONAL REHABILITATION (VR/USOR): ☐ Yes ☐ No

UTAH DEPARTMENT OF CORRECTIONS: ☐ Yes ☐ No

RELEASE WAIVER

I release all personal and educational data (including social security number and GED scores, if applicable) to the Utah State Board of Education, any additional Utah Adult Education programs I attend, and other state agencies for client counseling and data matching purposes.

Parents must sign if student is under 18.

☐ I give permission to release my data

☐ I refuse to release my data *

SIGNATURE: _____

DATE: _____ / _____ / _____

PARENT SIGNATURE: _____

DATE: _____ / _____ / _____

GRIEVANCE POLICY

I understand and agree to the program grievance policy.

SIGNATURE: _____

DATE: _____ / _____ / _____

* Students who refuse to release their data will be surveyed for up to two years after leaving adult education. This follow-up will gather information about their employment and any further education or training they pursue.

Highlighted fields are required

Adult Education Program Grievance Policy

The Adult Education Program gives group or 1:1 education to qualified youths and adults. The program teaches English Language, basic reading, writing, and math, and/or high school completion or GED® preparation. The program wants all students to succeed. Sometimes students and teachers have different opinions or ideas about what education should look like.

Students will not be discriminated based on race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or citizenship status.

Any problems between students and teachers, or unhappiness with the education the student receives, is a grievance. Grievances are dealt with in different ways, depending on how serious the grievance is.

1. If a student does not like the teaching style, the student should tell the teacher, either in person or in writing. The student should then meet with the teacher to talk about the grievance so the teacher can make changes that will help the situation. Teachers will try to teach in the best way to meet the student's learning needs.
2. Some problems cannot be fixed with the teacher (such as discrimination or sexual harassment). In these cases, the student should meet with the program director/coordinator and the teacher to talk about and fix the problems. If the director/coordinator is also the teacher, then the student should talk to someone at the district or agency. The student, teacher, and program director/coordinator will quickly write a plan to fix the problem so the student can keep learning.
3. If problems continue the student can change adult education programs and contact the Utah State Board of Education (USB E) Adult Education program for help.

Students who do steps 1 and 2, and the problem is not fixed, can get a refund.

Student Fees Refund Policy

If a program charges fees, the student must pay all fees before classes start.

Refunds (Note: students must request a refund):

1. Refunds for withdrawal first day of class:
 - a. Students who quit before or on the first day of class will get a full refund.
 - b. The program will pay the student a refund within 30 days of the start of class.
2. Refunds for classes cancelled by the program:
 - a. All fees paid before the first class will be refunded within 30 days of the planned first class.
3. Failure to attend:
 - a. Students who do not come to class after the first day of class will not get a refund.



STUDENT HOUSING QUESTIONNAIRE FOR MCKINNEY-VENTO ELIGIBILITY

This form must be completed for all students before the registration form is done

Name of Student: _____ Student #: _____
First Middle Last

Name of School: _____ Grade: _____ Birth Date: ____/____/____ Age: ____
MM DD YYYY

Other children living in the home:

Name	School	Grade

The answers to the following questions will help determine the services this student may be eligible to receive under the McKinney-Vento Act 42 U.S.C. 11435.

- | | | |
|------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| 1. Is this student's home a Temporary Living arrangement other than a rental? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Is this a temporary living arrangement due to a loss of housing or economic hardship? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. As a student, are you living with someone other than your parent or legal guardian? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

⊗ If you answered **NO** to all of the above questions you may stop here. ⊗

↗ If you answered **YES** to any of the above questions, please complete the remainder of this form. ↘

Where is the student currently living? (Please check one)

- ☐ 1. With more than one family in a house or apartment due to loss of housing, economic hardship, or similar reason
☐ 2. In a motel/hotel
☐ 3. In a shelter or Transitional Housing (through community agency)
☐ 4. In a location not designed for sleeping accommodations such as a car, park, or campsite
☐ 5. Living in a place without adequate facilities (no heat, electricity, water, etc.)

Address of current residence, or name of motel/hotel, shelter, or "general area" of current residence:

Name of Contact: _____ Phone number or contact number: (____) _____

Print Name of legal guardian(s)/caretaker(s) or unaccompanied youth: _____

Signature of legal guardian/caretaker or unaccompanied youth: _____

Presenting a false record or falsifying records is an offense under Section 73.10. Penal Code, and enrollment of a child under false documents subjects the person to liability for tuition or other costs. TEC Sec. 25.003(3)(d).

For School Staff Only: Forward questionnaire to Educational Liaisons Liliana Herrera 385-434-5303 & Claudia Sanchez 385-302-5940 in the Federal & State Programs Department.

STUDENT ADVOCATE



jake.wirkler@canyonsdistrict.org

My name is/ I like to be called: First/Last Name

I've chosen Entrada because?

What's one short term goal outside of school?

Are there any potential barriers that might prevent me from reaching my goal.

Ex: My goal is to get my drivers license this year.

My greatest strengths and skills are:

Things that were hard for me at my last school:

- ☐ Managing the amount of work in my classes
- ☐ Relationships with other students
- ☐ Relationships with adults
- ☐ Getting to school. Why? (Transportation, Child Care, Other)
- ☐ Going to class (sluffing or ditching class a lot)
- ☐ I didn't know what was going on, I didn't understand what the teacher was teaching
- ☐ Other _____

Are you currently receiving any special education services or accommodations? If yes, please specify:

Do you have any diagnosed learning disabilities or challenges that affect your learning? If yes, please specify:

Have you ever been diagnosed with any mental health conditions? If yes, please specify:

One thing I wish my teachers knew about me is:

In the past 30 days I have worried about:

- ☐ Getting to/from school
- ☐ Food or feeling
- ☐ Time/energy to focus on school
- ☐ My mental health (feeling nervous, anxious, depressed, lonely, etc...)
- ☐ Where I live. (Don't live with a parent/guardian, not sure where I will be staying next)
- ☐ Prior obligations (children, parole, job, community service, etc...)
- ☐ Other _____

My family's thoughts on education:

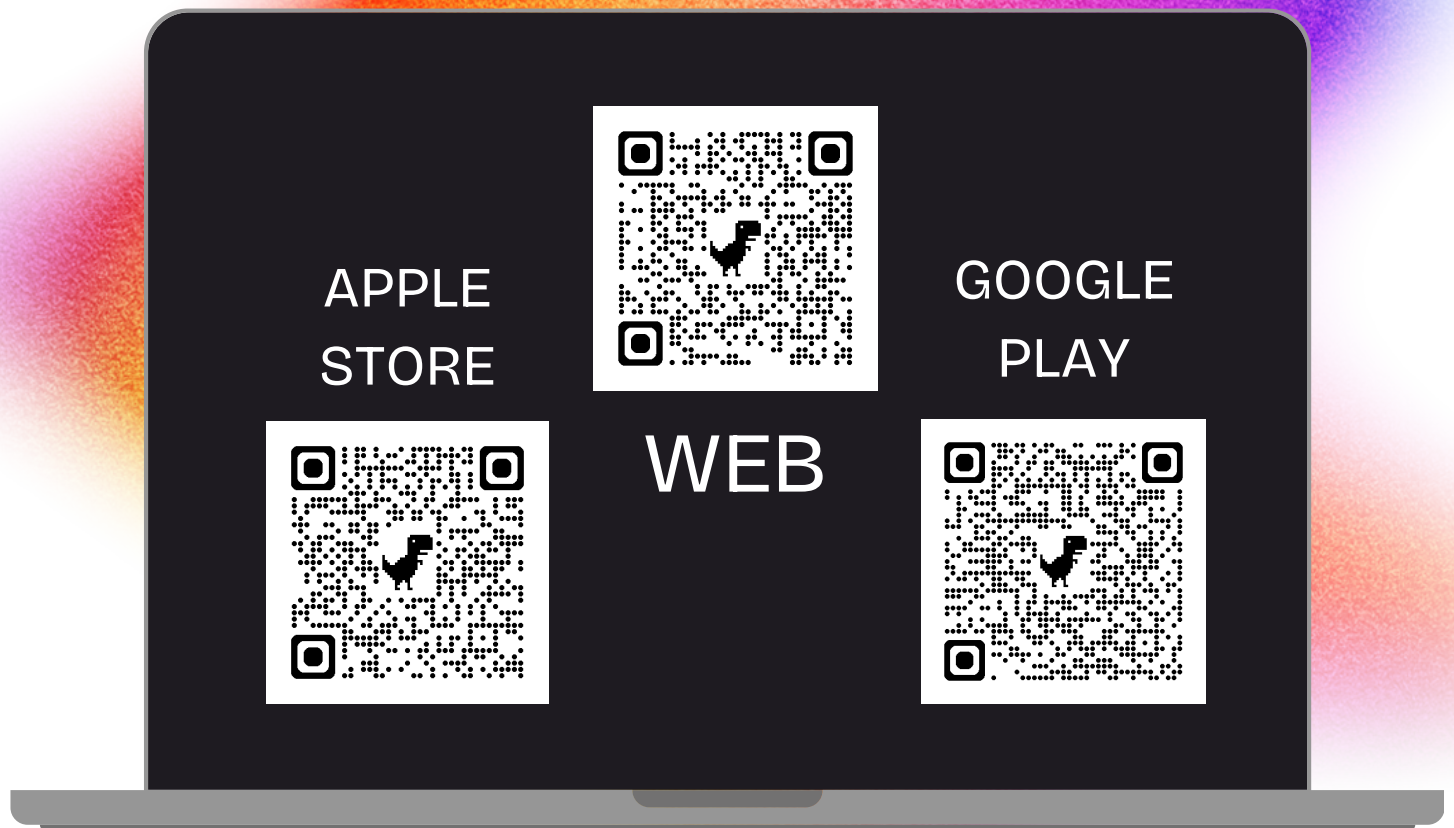
- ☐ Positive
- ☐ Don't care
- ☐ Negative

To succeed at Entrada I need help with

S NEW !? WHAT'S NEW

WHAT'S NEW !? WHAT'S

DOWNLOAD STUDENTSQUARE TO RECEIVE UPDATES,
VIEW OUR CALENDAR, AND STAY INFORMED ABOUT
SIGN-UP DATES FOR NEW TERM CLASSES!



S NEW !? WHAT'S NEW

WHAT'S NEW !? WHAT'S

Schedule your Registration Appointment!



scan the QR code above using your phones camera

You can also schedule your registration appointment
by visiting this link:

[https://calendly.com/entradataesting/registration-testing-appointment?
preview_source=et_card&month=2025-04](https://calendly.com/entradataesting/registration-testing-appointment?preview_source=et_card&month=2025-04)

